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8/10/09

ATTN: THE VILLAGE HOA

REF: JOB MEETING 8/4/09

Met with Greg Tiritilli, Jonathan Nook, Lee King

This letter is to clarify the procedure used by Mutual Roofing to replace rotted, broken or otherwise unusable wood sheathing during the reroofing process.

As the existing roofing is removed, the sheathing wood is exposed. Our roofers inspect the wood and know how to replace "bad" wood to make the sheathing good for proper attachment of the new roofing.


The supervisor of the work on your buildings has worked as a supervisor/lead installer for Mutual Roofing for over twenty years and is very capable of deciding what wood requires replacement. He has worked with building inspectors on our jobs in many cities in southern California and under the observation of the technical representatives of the major roofing material manufacturers. In addition, he personally inspects the job on a daily basis.

The city of Redondo Beach requires any "bad" wood to be replaced. Mutual Roofing has acquired all necessary permits for this work, and as a part of the reroofing permits we got for this job, the city building and safety department allows Mutual Roofing to make wood replacement decisions as we work. When wood replacement is shown as necessary, it is replaced. It is not possible to "recycle" wood as during the removal process, it is effectively destroyed. We use ½" CDX plywood for replacement, as outlined in our estimate dated 6/25/09. The charges for wood replacement are clearly listed as "EXTRAS" on our invoices.

During the work, if we discover bad structural wood, like rafters, joists or other framing lumber that we are not able to replace, we will notify your maintenance manager. A carpenter, framer or other contract with the appropriate California building license may be needed to perform this work.

Mutual Roofing has been under the same family ownership for approximately 47 years. We pride ourselves in the quality of our work and appreciate the many satisfied customers who have referred others to us through the years.

Very Truly Yours,



Darrel Weatherford
Mutual Roofing Co., Inc.
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